

In this project you are asked to write a letter of application for a job. You are responding to the following want-ad in a newspaper.

Internships Available

AAA Consulting is recruiting talented university graduates in the mathematical sciences for an internship program. Special consideration will be given to students majoring in Mathematics, Computer Science, Statistics, or Mathematics Education. AAA Consulting provides quantitative advice to businesses and governments worldwide.

Applicants should send a letter not exceeding two pages that includes a brief description of their background in the mathematical sciences. It should describe some of the professional and technical skills they have acquired in their university studies. Technical details of an applicant's accomplishments may be included in the letter. Letters should be received by April 9, 2008.

Address all correspondence to: Department of Human Resources, Suite 416SEO, AAA Consulting Inc., 851 South Morgan, Chicago IL, 60607,

Write your letter as you would a letter of application. Your response to this advertisement should be two pages long. The first page should be the actual letter of application stating what job you are applying for, and describing your qualifications for the job. It may include more technical details of your education and accomplishments than you would for a real letter; for example, it may briefly describe a project that you did in a particular course. The second page should consist of a brief curriculum vitae or resume, listing your educational background and your job experience. If you prefer, you may write a letter of application for a different job – one that appeals to you more perhaps – as long as it meets the conditions given above.

This assignment is due **Wednesday, 22 April**.